



# SPARKS FIRE DEPARTMENT

*FIRE CHIEF*  
*Walt White*

**DATE:** 2/18/2026

**TO:** 911 Emergency Response Advisory Committee

**FROM:** Kevin Jakubos  
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**SUBJECT:** REQUEST FOR APPROVAL FOR funding the purchase of software that will interconnect CAD data, routing for responding resources, pre-incident planning, and high-risk occupancy data management for the Sparks Fire Department in an amount not to exceed \$28,940.63.

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## SUMMARY

The Sparks Fire Department is requesting funding for the purchase of software that will interconnect our CAD data to a suite of applications that will enhance the information available to responding resources.

## BACKGROUND

The First Due software suite is already in service for the Reno Fire Department, Truckee Meadows Fire Protection District, North Lake Tahoe Fire Protection District, and the Sparks Fire Department. The software increases safety for responders by linking several databases together and sending live information to responding resources. Sparks Fire Department is seeking reimbursement for the renewal of the previously funded E911 software application, all three main regional partners will be utilizing the same platform, therein increasing interoperability and information sharing between the jurisdictions.

Last year we renewed the software at a cost of \$27,562.50. This year the renewal price has increased to \$28,940.63.

The attached quote reflects the following:

\*Itemized Invoice from Locality Media – Historical context, we are reimbursed for Automated Pre-Plans, Occupancy Management, Responder & Community Connect. The Asset and Inventory module is purchased by the City of Sparks and is not eligible for reimbursement.

## **NRS APPLICABLE**

NRS 244A.7645 proved approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

In addition, this funding would also be in compliance with NRS 244A7645(3).

## **STAKEHOLDER REVIEW(s)**

Stakeholders are the City of Sparks Fire Department.

## **PREVIOUS ACTION**

On January 16<sup>th</sup>, 2025, the E911 Emergency Response Advisory Committee approved funding to the City of Sparks Fire Department for the purchase of this software (First Due Suite) in the amount of \$27,562.50 for a term of one year, commencing February 1, 2025.

Annually, this program is approved for all regional fire partners – Reno Fire, Truckee Meadows Fire and Rescue, & North Lake Tahoe Fire Protection District.

## **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, pre-incident planning and high-risk occupant related data management software subscription. The total cost for the subscription is \$28,940.63. This item is currently budgeted for.

## **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for an automated size-up, pre-incident planning, and high-risk occupant related data management software subscription for the City of Sparks Fire Department, in an amount not to exceed \$28,940.63.

## **POSSIBLE MOTION**

Motion to approve funding the purchase of First Due fire response software that will provide CAD data, routing to responding resources, pre-incident planning, and high-risk occupant related data management for the City of Sparks Fire Department for fiscal year 2025-2026 in an amount not to exceed \$28,940.63.